



**CCS&ES, INC. INSPECTION REPORT**  
**OXIDIZER ELECTRICAL AUDIT**

PLANT: \_\_\_\_\_ LINE #: \_\_\_\_\_ DATE: \_\_\_\_\_

OXIDIZER TYPE: RTO \_\_\_\_\_ RECOUP \_\_\_\_\_ CATALYTIC \_\_\_\_\_

**MACHINE CONDITION / OPERATION:**

A - GOOD

C - NEEDS ADJUSTMENT

E - NEEDS REPLACEMENT IMMEDIATELY

B - FAIR

D - NEEDS REPLACEMENT

ITEM	CONDITION	COMMENTS
<b>ELECTRICAL</b>		
<b>1. Control Panels / Junction Boxes</b>		
A. Conduits and conduit penetrations		
B. Door seals		
C. Ventilation fans / filters		
D. Panel heaters / coolers		
<b>2. Main Control Cabinet</b>		
A. Cooling System		
Filters Clean		
Functioning (Providing cold air if AC system)		
Condensate Drain Clear (If Applicable)		
B. Main Feeder		
FLA (Full Load Amps)		
Voltage (at FLA)		
Main Disconnect Switch/Breaker		
Terminals Checked & Tightened		
Contacts Cleaned		
Conductor Tags Legible		
Disconnect Switch Cycled		
C. Variable Frequency Drive		
FLA (Full Load Running Amps)		
Voltage (at FLA)		
Drive Disconnect Switch/Breaker		
Terminals Checked & Tightened		
Contacts Cleaned		
Conductor Tags Legible		
Disconnect Switch Cycled		
D. Drive Line Reactors		
Terminals Checked & Tightened		
Contacts Cleaned		
Conductor Tags Legible		
Disconnect Switch Cycled		
<b>3. Thermocouples</b>		
A. Thermocouple label: _____		
1. Location		
2. Wire Numbers and Destination		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		

ITEM	CONDITION	COMMENTS
B. Thermocouple label: _____		
1. Location _____		
2. Wire Numbers and Destination _____		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		
C. Thermocouple label: _____		
1. Location _____		
2. Wire Numbers and Destination _____		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		
D. Thermocouple label: _____		
1. Location _____		
2. Wire Numbers and Destination _____		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		
E. Thermocouple label: _____		
1. Location _____		
2. Wire Numbers and Destination _____		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		
F. Thermocouple label: _____		
1. Location _____		
2. Wire Numbers and Destination _____		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		
G. Thermocouple label: _____		
1. Location _____		
2. Wire Numbers and Destination _____		
3. Independent verification performed	Yes / No	
System reading C/F _____		
Instrument reading C/F _____		
<b>4. Switches</b>		
A. System air proving / flow switch		
Setting: _____		
B. Combustion air proving / flow switch burner #1 –		
Setting: _____		
C. Combustion air proving / flow switch burner #2 –		
Setting: _____		
D. Combustion air proving / flow switch burner #3 –		
Setting: _____		
E. Combustion air proving / flow switch burner #4 –		
Setting: _____		
F. Combustion air proving / flow switch burner #5 –		
Setting: _____		
G. Excess negative pressure switch		
Setting: _____		

ITEM	CONDITION	COMMENTS
H. Low natural gas pressure switch Setting: _____		
I. High natural gas pressure switch Setting: _____		
J. Compressed air proving / flow switch Setting: _____		
K. Poppet valve positional proving / flow switches Setting: _____		
L. Other switch Setting: _____		
M. Other switch Setting: _____		
O. Pressure Transducers last calibration		
<b>5. Actuators/Damper Controls</b>		
<b>A. System inlet actuator(s)</b>		
1. Electric actuator		
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>B. Atmospheric bypass actuator(s)</b>		
1. Electric actuator		
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>C. Fresh air /Dilution Air Inlet Actuator(s)</b>		
1. Electric actuator		
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>D. Firing rate actuator(s)</b>		
1. Electric actuator		
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>E. Hot gas by-pass actuator(if applicable)</b>		
1. Electric actuator		

ITEM	CONDITION	COMMENTS
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>F. Actuator: (other)</b>		
1. Electric actuator		
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>G. Actuator: (other)</b>		
1. Electric actuator		
2. Air actuated		
3. Hydraulic controlled		
Check operation, stroke, limit switches, spring return function (if applicable).		
4. Position sensors		
Limit switches		
Proximity switches		
<b>6. Variable Frequency Drive (VFD) #1</b>		
A. Physical inspection – filters, fans, conduit, etc		
B. Performance test, record VFD output for several fan settings(i.e. 20%, 40%,60%, etc.)		
<b>7. Variable Frequency Drive (VFD) #2</b>		
A. Physical inspection – filters, fans, conduit, etc		
B. Performance test, record VFD output for several fan settings(i.e. 20%, 40%,60%, etc.)		
<b>8. Motors</b>		
Measure & record amp draws for all system motors. Compare readings to nameplate value		
<b>9. Starters</b>		
A. Overload Integrity – Ensure that overload setting matches max amp draw on motor nameplate.		
B. Chatter		
<b>BURNER CONTROL</b>		
<b>10. Burner #1</b>		
A. Temperature controller		
B. High limit controller		
C. Purge timer		
D. Flame signal (record typical signal range)		
E. Flame detector		
<b>11. Burner #2</b>		
A. Temperature controller		

ITEM	CONDITION	COMMENTS
B. High limit controller		
C. Purge timer		
D. Flame signal (record typical signal range)		
E. Flame detector		
<b>12. Burner #3</b>		
A. Temperature controller		
B. High limit controller		
C. Purge timer		
D. Flame signal (record typical signal range)		
E. Flame detector		
<b>13. Burner #4</b>		
A. Temperature controller		
B. High limit controller		
C. Purge Timer		
D. Flame signal (record typical signal range)		
E. Flame detector		
<b>14. Burner #6</b>		
A. Temperature controller		
B. High limit controller		
C. Purge Timer		
D. Flame signal (record typical signal range)		
E. Flame detector		
<b>15. High Temperature Limit Controller(s)</b>		
A. Accuracy		
B. Display		
C. Pushbuttons		
<b>16. Chart Recorder</b>		
A. Pens		
B. Accuracy		
C. Limits / alarms		
D. Legibility		
<b>17. Lights</b> (list those lights inspected)		
A. Physical inspection		
B. Performance		
<b>18. Relays</b> (list those relays inspected)		
A. Physical inspection		
B. Performance test		
<b>19. Timers</b> (list those relays inspected)		
A. Physical inspection		
B. Performance test		
<b>20. Manual Switches</b> (list those items inspected)		
A. Physical inspection		
B. Performance test		
<b>21. Emergency Stops</b> (list those stops inspected)		
A. Physical inspection		
B. Performance test		

ITEM	CONDITION	COMMENTS
<b>22. Disconnects</b> (list those items inspected)		
A. Physical inspection		
B. Performance test		
<b>23. MMI</b>		
A. Display		
B. Function		
C. Password protection		
1. In use? (if yes, record values)	Yes / No	
2. Adequate for this application.		
D. Limits / Allowable Ranges		
1. Check for consistency between PLC, MMI and all controllers.		
2. Fill out & attach the following:		
- RTO / RCO SETTINGS RECORD		
E. Latest program(s) downloaded		
1. PLC Program: _____		
Software ver.: _____		
Cable Used: _____		
2. MMI Program: _____		
Software ver.: _____		
Cable Used: _____		
<b>24. Modem</b>		
A. List phone number		
B. Is the line independent?	Yes / No	
C. Test access to PLC program		
D. Test access to alarm history		
<b>DOCUMENTATION</b>		
<b>25. Power System</b>		
A. Schematics		
B. Interconnection Diagrams		
C. Layout/Location Drawings		
D. Power Plan		
E. Drawing List		
F. User Manual		
G. Maintenance Manual		
H. Service Records		
<b>26. Subsystems</b>		
A. Schematics		
B. Interconnection Diagrams		
C. Drawing List		
D. User Manual		
E. Maintenance Manual		
F. Service Records		
<b>27. Heat Recovery Systems</b>		
A. Schematics		
B. Interconnection Diagrams		
C. Drawing List		
D. User Manual		
E. Maintenance Manual		
F. Service Records		

ITEM	CONDITION	COMMENTS
<b>28. Subsystems</b>		
Air Compressors:		
A. Schematics		
B. Interconnection Drawings		
C. Drawing List		
D. User Manual		
E. Maintenance Manual		
F. Service Records		
Air Dryer:		
A. Schematics		
B. Interconnection Drawings		
C. Drawing List		
D. User Manual		
E. Maintenance Manual		
F. Service Records		
Heat Recovery Systems:		
A. Schematics		
B. Interconnection Diagrams		
C. Drawing List		
D. User Manual		
E. Maintenance Manual		
F. Service Records		
Emissions Analysis Systems		
A. Schematics		
B. Drawing List		
C. User Manual		
D. Maintenance Manual		
E. Service Records		
<b>29. Control System</b>		
A. Schematics		
B. Interconnection Diagrams		
C. Sequence of Operation		
D. Program Ladder Diagram		
E. Manufacturer Cutsheets		
F. User Manual		

ITEM	CONDITION	COMMENTS
<b>PROCESS CONTROL LOOPS</b>		
<b>30. System Startup Cycle</b>		
A. Limit string verification		
B. Ramp / soak warm-up cycle		
1. Current setting: _____		
2. Average warm-up time: _____		
C. System ready / catalyst ready circuit		
1. Set point temperature: _____		
2. Delay: _____		
<b>31. Bringing the Oxidizer Online:</b>		
A. System Inlet/Atmospheric Bypass Circuit		
B. Interaction of System Ready Relay w/cust. Processes.		
<b>32. Oxidizer Shutdown Cycle:</b>		
A. Oxidizer Cool-down		
B. Oxidizer Downtime Settings – Ensure that there is a procedure in place for protecting components from stored heat upon shutdown. Ideally, compressed air should remain on.		
<b>33. Oxidizer Bake-out Cycle:</b>		
A. Function		
B. Settings		
C. Frequency of Use (comment at right)		
<b>34. Alarms:</b>		
A. Function – list alarms tested.		
B. Messages		
C. Alarm History – Check alarm history for repeat alarms and/or unexplainable alarms.		
<b>35. Pressure Control System:</b>		
A. Pressure Control System		
1. Setting		
2. Independent Manometer reading:		
B. VFD Tuning / Response – Record any changes on the RTO/RCO Settings Record Form.		
<b>36. Poppet Valve Control:</b>		
A. Function		
B. Cycle Time		
C. Retentive Timer for Start-up		
<b>37. Temperature Control:</b>		
Record any settings changes on the RTO/RCO Settings Record Form.		
A. Retention Chamber Control Loop		
B. Stack Temperature Control (short cycle)		
C. Hot Gas Bypass Temp control loop (if app.)		



ITEM	CONDITION	COMMENTS
<b>BURNERS</b>		
<b>38. Burner Tuning – Burner #1</b>		
A. Consistent Light off		
B. High Fire Differentials:		
1. Manufacturer's recommended values $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
2. Values measured with start-up airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
3. Values measured with full process airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
4. Values Adjusted		
C. Low Fire Differentials:		
1. Manufacturer's recommended values $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
2. Values measured with start-up airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
3. Values measured with full process airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
4. Values Adjusted		
D. Smooth Ramping Between Limits		
<b>39. Burner Tuning – Burner #2</b>		
A. Consistent Light off		
B. High Fire Differentials:		
1. Manufacturer's recommended values $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
2. Values measured with start-up airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
3. Values measured with full process airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
4. Values Adjusted		
C. Low Fire Differentials:		
1. Manufacturer's recommended values $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
2. Values measured with start-up airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
3. Values measured with full process airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
4. Values Adjusted		
D. Smooth Ramping Between Limits		

ITEM	CONDITION	COMMENTS
<b>40. Burner Tuning – Burner #3</b>		
A. Consistent Light off		
B. High Fire Differentials:		
1. Manufacturer's recommended values $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
2. Values measured with start-up airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
3. Values measured with full process airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
4. Values Adjusted		
C. Low Fire Differentials:		
1. Manufacturer's recommended values $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
2. Values measured with start-up airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
3. Values measured with full process airflow $\Delta p$ Gas = _____ $\Delta p$ Air = _____		
4. Values Adjusted		
D. Smooth Ramping Between Limits		
<b>41. Total System Airflow Verification:</b>		
Total System Airflow _____ SCFM		
<b>42. System Pressure-Temperature Profile:</b>		

**COMMENTS:**